

VILLAGE OF BROADLANDS

FOR OFFICE USE ONLY

OFFICE OF THE Zoning Administrator

PERMIT APPLICATION
(Execute in triplicate)

Street Address _____
Permit Application No. _____
Date _____ 19____
Zoning _____

Owner(s) Name(s) _____ Address _____
(do not omit)
Phone _____ City _____
Mail permit to _____
Applicant(s) Name(s) _____ Address _____
Phone _____ City _____
Property interest of Applicant _____
(owner, contract purchaser, etc.)

INSTRUCTIONS TO APPLICANTS

All information requested must be completed on this application. Applicants are encouraged to visit this office and every assistance will be given in filling out this form. If possible, please call _____ for an appointment to avoid delays.
(phone number)

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Application is hereby made for a ZONING PERMIT and a CERTIFICATE OF OCCUPANCY AS REQUIRED under the Zoning Ordinance of the Village of Broadlands for the erection, moving, or alteration, and use of buildings and premises. In making this application the applicant represents all the following statements and any attached maps and drawings as a true description of the proposed new or altered uses and/or buildings. The applicant agrees that the permit applied for, if granted, is issued on the representations made herein and that any permit issued may be revoked upon notice on any breach of representations or conditions.

1. LOCATION OF PROPOSED CONSTRUCTION

Address of proposed construction _____

Legal description of property _____
(description by metes and bounds or
lot number, block number, and name of subdivision)

(attach additional sheets if necessary)

Construction located in _____ Zoning District.

2. PROPOSED CONSTRUCTION

A() New Building; B() Alterations or additions to existing buildings; C() Other _____

3. USE OF EXISTING AND PROPOSED STRUCTURES

Existing use _____
(commercial, industrial, residential, agricultural, etc.)
Proposed use _____
(commercial, industrial, residential, agricultural, etc.)

4. PLANS AND SPECIFICATIONS

a. Plans. A plat drawn to scale is attached and shows the following:

- (1) Actual shape and size of lot or property.
- (2) Location, ground area dimensions, and identification of use of all (existing and proposed) buildings, structures, driveways, parking areas, etc.
- (3) Dimensions of front, side, and rear yards.

b. Specifications. For each building, structure, or use (existing and proposed) identified on the plat, give the following information if applicable.

Structure	Height in Feet	No. of Stories	No. of Dwelling Units	No. of Employees	No. of Parking Spaces
<i>Existing</i>					
<i>Proposed</i>					

c. *Survey*. A survey is attached: _____
(yes/no)

It is understood that any permit issued on this application will not grant any right or privilege to erect any structure or to use any premises described for any purpose or in any manner prohibited by the Zoning Ordinance, or by other ordinances, codes, or regulations of City/Village of _____ The applicant further agrees to notify the Zoning Administrator at the stages of construction stated on the permit if granted. The Zoning Administrator shall upon completion of construction inspect the premises and issue or refuse a Certificate of Occupancy. It is further understood that unless a substantial start on construction is made within six (6) months, and unless substantial progress is made within one (1) year, and unless construction is completed within two (2) years from the date of issuance of this permit (unless this period should be extended upon such application being received from the applicant), this permit shall become null and void.⁴

(Signature) Applicant

(Address of Applicant)

Date: _____

Witnessed: _____

(Signature) Owner or Authorized Agent

DO NOT WRITE BELOW THIS LINE

Permit issued () Permit No.: _____ Date: _____

Permit denied () Cause for denial: _____

1st Inspection Requested: Date _____ Inspection Made: _____

Date: _____ Name of Inspector _____

2nd Inspection Requested: Date _____ Inspection Made: _____

Date: _____ Name of Inspector _____

3rd Inspection Requested: Date _____ Inspection Made: _____

Date: _____ Name of Inspector _____

Certificate of Occupancy issued () Certificate No. _____ Date: _____

Certificate of Occupancy denied () Cause: _____

(Enforcing Officer)